

TB MARCH 10, 2016  
REGULAR TOWN BOARD  
COLDEN TOWN HALL – March 10, 2016

MEETING CALLED TO ORDER AT 7:03PM.

SUPERVISOR DEPASQUALE OPENED THE MEETING WITH A MOMENT OF SILENCE  
IN MEMORY OF BLAKE SHELLEY, MILLARD KELLER AND NANCY REAGAN  
FOLLOWED BY THE PLEDGE OF ALLEGIANCE.

PRESENT: Councilman David Arcara – yes  
Councilman Jesse Hrycik – yes  
Councilman Patricia Zurbrick – yes  
Councilman Gerald Pietraszek – yes  
Supervisor James DePasquale – yes

ALSO PRESENT: Highway Superintendent Paul Clarkson  
Bldg. Insp/Code Enf Officer John Kotlarsz  
Rec. Dir. Kip Palmateer  
Town Clerk Christina Kerlin  
Approximately 10 residents

MINUTES:  
MOTION made by Councilman Arcara and seconded by Councilman Zurbrick and unanimously  
approved the February 11, 2016 Town Board Workshop, and the February 11, 2016 Town Board  
Meeting as presented.

COMMITTEE REPORTS

BUILDING REPORT

Councilman Arcara reported that that highway department has been reorganizing there tool room  
upstairs at the highway garage. CO detector was replaced in the basement of the Town Hall.

CODE ENFORCEMENT OFFICER REPORT

Report for the month of February – Bldg. Insp/Code Enf. Officer, John Kotlarsz reported that  
there were: 3 Building Permits Issued  
1 Certificate of Occupancy  
1 Certificate of Compliance  
2 Building Permits Denied

John Kotlarsz has replaced the light in the pole at the corner of the Town Hall with an LED  
fixture at a cost of \$80.00 a lamp.

COMMUNITY DEVELOPMENT REPORT

Councilman Zurbrick reported that the Fire Company will hold a Pancake Breakfast on Sunday, March 13<sup>th</sup> from 8am to 1pm.

- Colden Methodist Church will hold a Fish Fry on Friday, March 18<sup>th</sup>
- Easter Egg Hunt at the Colden Fire Hall on March 26<sup>th</sup> at 11:00am
- Colden Senior trips will be starting the first one is Buffalo, The Queen City, The Sounds & History on Tuesday, May 24<sup>th</sup> cost is \$59 and a Christmas in Branson, on October 31<sup>st</sup> – November 6 cost is \$829.

Easter Egg Hunt Candy Money

MOTION made by Supervisor DePasquale and seconded by Councilman Zurbrick and unanimously approved to authorize \$550. 00 for the purchase of candy for the Easter Egg Hunt at the Colden Fire Company

DOG CONTROL OFFICER REPORT

Councilman Arcara reported that this month there were two calls, one was taken care of while on the phone with the caller and the other call was checked out and the dog was already home. Dog kennel is completed and was inspected by Ag & Markets representative Emily Bailey. Dog Control Officer Inspection Report and Municipal Shelter Inspection Report were completed on March 2, 2016 and both were found “Satisfactory”.

ENVIRONMENTAL BOARD REPORT

No report

HIGHWAY REPORT & PARKS

Highway Superintendent Clarkson reported that equipment is being worked on and the 1948 Osh Kosh snowplow is back up and running. Patching was done on Erie County Roads with the material coming from Erie County Highway Department.

INSURANCE REPORT

No report

LIBRARY REPORT

Councilman Hryck reported that there will be a Huge Book Sale on Saturday March 12<sup>th</sup> from 9am to 1pm. Bookmobile will be starting this summer and will make stops at the Town Hall and Center Street Fire District parking lot. The stops will be every other week and CD’s and movies will be available to check out as well as books.

PERSONNEL & TRAINING REPORT

Councilman Zurbrick reported some changes and additions to the Personnel Policy were talked about at the last Town Board workshop:

- Probationary Section
- Hours listed for the Highway Department and Town Clerk’s Office
- Highway Hi-Visibility Personal Protection Equipment Clothing
- Transportation Section

Highway Superintendent Clarkson will contact Councilman Zurbrick on the language for the Probationary Period to be added to the policy.

-New Highway employee still needs to have the mandatory training for Workplace Violence Prevention, Blood Borne Pathogens and Harassment Policy. Highway Superintendent Clarkson will notify Councilman Zurbrick when the employee is available.

-Supervisor DePasquale and Councilman Zurbrick attended a training session today on Emergency Management

-Waiting on a date for the training session with the Town of Aurora.

PLANNING BOARD REPORT

Councilman Hrycik reported that at the Planning Board meeting there was discussion on:

- The Towns Master Plan
- Solar Panels
- Historic District
- Rail to Trails
- Training Sessions for safety and hazard and the town training

WATER REPORT

Councilman Pietraszek reported that the new water pressure valve that was replaced is working well. Water consumption for this month was 1,357,000 gallons and cost \$3,741.25. Erie County has increased the Infrastructure fee to \$6.55. In the future the water fees maybe increased to reflect the ongoing increases in other prices. Neptune reader has been reprogramed. Two new hookups in town one on Caroline Lane and the other on State Road

213 bills sent out	\$15,888.90 (316,134Gallons)
Payments received	\$13,856.51
Water Overdue	\$ 3,795.20
Quarter Penalty	\$ 410.80
Water Penalty (yr)	\$ 256.62
Arrears at Present(1/4)	\$ 4,257.22

YOUTH/ADULT RECREATION REPORT

Recreation Director Kip Palmateer reported soccer registration is March 25<sup>th</sup> from 9am to 11am and a coaches meeting will be hold shortly after the deadline. In light of recent activities, and discoveries at our park, the recreation department feels it is necessary to inform and educate the

staff, participants, parents and residents of the problem of drug paraphernalia. It is a sensitive issue but they feel that it is their duty, in the interest of safety, to make residents aware of the problem. They have already started the process of creating a protocol which would be approved by the Town Board on how to approach this issue. Some steps have already been implemented. When a final protocol is ready it will be presented to the Town Board for approval.

OLD BUSINESS

None

NEW BUSINESS

Appoint Historian

MOTION made by Supervisor DePasquale and seconded by Councilman Hrycik and unanimously approved the appointment of Joe Marren as the Historian at \$345 a year.

RESOLUTIONS

**TOWN OF COLDEN  
COLDEN N.Y. 14033  
RESOLUTION #2016-03  
MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN UPDATE**

WHEREAS, The Town of Colden, with assistance from URS Corporation, has gathered and prepared the Erie County New York, Multi-Jurisdictional Hazard Mitigation Plan Update (“the Plan”) and

WHEREAS, the Plan has been prepared in accordance with the Disaster Mitigation Act of 2000 and

WHEREAS, The Town of Colden is a local unit of government that has afforded the citizens an opportunity to comment and provide input in the Plan and the actions in the Plan, and

WHEREAS, The Town of Colden has reviewed the Plan and affirms that the Plan will be updated no less than five years

NOW THEREFORE, BE IT RESOLVED by The Town of Colden Town Board, that The Town of Colden adopts the Erie County, New York, Multi-Jurisdictional Hazard Mitigation Plan Update as this jurisdiction’s Natural Mitigation Plan, and resolves to execute the actions in the Plan.

Duly adopted this 10<sup>th</sup> day of March, 2016 by the following vote.

- Vote: Councilman David Arcara – yes
- Councilman Jesse Hrycik – yes
- Councilman Patricia Zurbrick – yes
- Councilman Gerald Pietraszek – yes
- Supervisor James DePasquale – yes

**TOWN OF COLDEN  
COLDEN N.Y. 14033  
RESOLUTION #2016-04**

**NEW YORK STATE RETIREMENT SYSTEM  
CERTIFICATION FOR HOURS WORKED**

Be it resolved, that the Town of Colden, location code 30539, hereby established the following as standard work days for the elected and appointed officials and will report the following records or the records of activities maintained and submitted by these officials to the clerk of this body:

Supervisor	6 hours per day
Councilman	6 hours per day
Town Clerk	6 hours per day
Highway Superintendent	6 hours per day
Justices	6 hours per day
Secretary to the Supervisor	7 hours per day
Deputy Town Clerk	7 hours per day
Clerk to the Justice	8 hours per day
Assessor	8 hours per day
MEO	8 hours per day
Recreation Director	8 hours per day
Recreation Assistants	8 hours per day
Code Enforcement Officer	8 hours per day
Assistant Code Enforcement Officer	8 hours per day
Water Operator	8 hours per day
Cleaner	8 hours per day
Dog Control	8 hours per day
Assistant Dog Control	8 hours per day

Duly adopted this 10<sup>th</sup> day of March, 2016 by the following vote.

Vote: Councilman David Arcara - yes  
Councilman Jesse Hrycik – yes  
Councilman Patricia Zurbrick – yes  
Councilman Gerald Pietraszek – yes  
Supervisor James DePasquale – yes

**BUDGET TRANSFERS**

Amend the February 2015 Abstract

MOTION made by Councilman Arcara and seconded by Councilman Hrycik and unanimously approved the following additions to the 2015 February 014 abstract due to bills received after the bills were approved.

Water Voucher #90

Ross Valve Manufacturing Co.      Acct. SW8340.4      \$2,159.26      Ck#1645  
Refurbish 2” Valve

General Fund Voucher #510

Patricia Shelley      Acct.A6772.4      \$73.32      Ck#5069  
Mileage MOW 10/15-12/15

General Fund Voucher #551

Office of the State Comptroller      Acct.A2610      \$1,614.00      Ck#5070  
Amt. Due Court 12/2015

**TOWN CLERK REPORT**

Town Clerk Kerlin reported that the Town & County tax money has been coming in and the Town received their share today.

**SUPERVISOR’S REPORT**

Supervisor DePasquale reported that he and Councilman Zurbrick attended training on Disaster Preparedness and they learned quite about disaster preparedness and it is very important to be prepared in case of a disaster. Memorial Day is coming up and if there are any suggestions for the day let the Supervisor know. The elementary choir will be singing in the parade and flags have been ordered.

PAY BILLS

MOTION made by Councilman Arcara and seconded by Councilman Zurbrick and unanimously approved to pay the following bills.

General Fund Warrant Voucher #2016-47 to #2016-82	\$388,264.21
Highway Fund Abstract Voucher #2016-23 to #2016-41	\$ 16,746.20
Refuse District Voucher #2016-03	\$ 16,993.95
Water District Voucher #2016-05 to #2016-11	\$ 7,386.36
Lighting District Voucher #2016-03 to #2016-05	\$ 3,637.84

PRIVILEGE OF THE FLOOR

Joan Montgomery had a question on the water pressure at her daughter's house on State road. Greg Adams suggested checking the pressure regulator in the house it may need an adjustment or be replaced.

Councilman Zurbrick stated that Mark Bouquin will be on a reality show on the Fox Network in April about timber sports.

ADJOURN

MOTION made by Councilman Hrycik and seconded by Councilman Arcara and unanimously adjourned the meeting at 7:53pm.

Respectfully submitted,

Christina M. Kerlin  
Town Clerk