



COUNTY OF ERIE  
DEPARTMENT OF ENVIRONMENT AND PLANNING

DANIEL R. CASTLE, AICP  
COMMISSIONER

THOMAS E. BAINES, ESQ  
DEPUTY COMMISSIONER

September 4, 2024

Dear Municipal Official:

The Erie County Department of Environment and Planning has set dates for three public forums to determine the needs and priorities of the almost 100,000 low- and moderate-income residents residing within the Erie County Community Development (CD) Block Grant Consortium (Excludes Buffalo, Amherst, Cheektowaga & Town of Tonawanda and the village's therein).

These forums will assist this office in obtaining information on community development needs and priorities in the Erie County outer suburbs and rural areas. Each forum will cover four (4) areas: housing, public / human services, community / neighborhood development and economic development needs. A review of Erie County CD Program performance, as required by the U.S. Department of Housing and Urban Development, will also be presented.

The Department needs your help in encouraging residents to attend one of the three forums. The forum dates, times and locations are Tuesday, September 17 – 7:00 pm – Village of Depew – Municipal Building, 85 Manitou, Depew; Wednesday, September 18 – 6:30 pm – Lackawanna Public Library – Community Room, 560 Ridge Road, Lackawanna and Thursday, September 19 – 7:00 pm, Village of North Collins – Village Hall, 10543 Main Street, North Collins. We encourage you to attend one of the meetings to express your thoughts with respect to the community development needs and concerns of your residents.

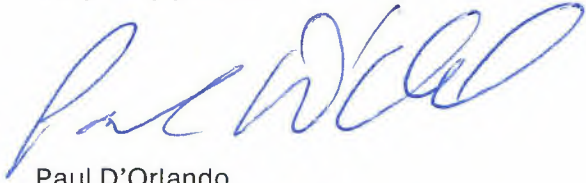
The Department of Environment and Planning will, early next year, be preparing the 1st year Action Plan of the 2025-2029 Five Year Community Development Consolidated Plan and the 2025-2029 Five Year Consolidated Plan on behalf of the 34 Consortium municipalities and the Town of Hamburg.

**We also encourage you to schedule your Community Development Public Hearing as soon as possible and remind you to contact your CD Monitor of the date, time and location of your Public Hearing. The hearing needs to be held in September or October. Please refer to the enclosed attachment regarding the specific language in the ad needed for your Public Hearing. You need to advertise the hearing in your local paper at least 14 days in advance of the date of the hearing.**

You will be receiving a mailing from our office the week of September 9 regarding the annual Community Development Briefing meeting which will occur before the Association of Erie County Governments meeting on Thursday, September 26 at 4:45 pm at Curley's Grille, 647 Ridge Road, Lackawanna, NY 14218. The documents in that mailing will assist you in preparing your 2025 CD applications.

Thank you for your assistance. If you have any questions, please call me at 858-2194.

Very truly yours,

A handwritten signature in blue ink, appearing to read "Paul D'Orlando". The signature is fluid and cursive, with the first name "Paul" and last name "D'Orlando" clearly distinguishable.

Paul D'Orlando  
Principal Contract Monitor

Enclosure

**SAMPLE**  
**NOTICE OF PUBLIC HEARING**

Notice to the Citizens of the

(City) (Town) (Village) of \_\_\_\_\_

A Public Hearing will be held on \_\_\_\_\_ (date) \_\_\_\_\_ at \_\_\_\_\_ (time) \_\_\_\_\_ in  
\_\_\_\_\_ (location, room) \_\_\_\_\_ regarding the use of Federal Community  
Development funds on the (City) (Town) (Village) of

\_\_\_\_\_.

The (City) (Town) (Village) of \_\_\_\_\_  
is eligible for a Federal Community Development Grant under Title I of the Housing and  
Community Development Act of 1974, as amended.

The purpose of the Hearing is to provide an opportunity for citizens to express  
community development and housing needs and to discuss possible projects which  
would benefit low- and moderate-income persons in the (City) (Town) (Village) of

\_\_\_\_\_.

Citizens are urged to attend this meeting to make known their views and/or written  
proposals on the (City) (Town) (Village) of \_\_\_\_\_' s  
selection of potential projects to be submitted for possible funding by the Federal  
Community Development Grant Program.

The Hearing will also present a review of prior Community Development projects and  
expenditures and a discussion of eligible activities. The meeting room is wheelchair  
accessible. Those needing special arrangements should call the (City) (Town) (Village)  
at \_\_\_\_\_ (phone #) \_\_\_\_\_ by ( five (5) days before Public Hearing date) \_\_\_\_\_.