

## Colden Planning Board REGULAR Meeting

September 21, 2021

Planning Board Members Present: Walt Kammer (Chairman), Andrew Gow, Jackie May, Peter Newsom, George Reinhardt, and Bobby Walter

Excused: Frank Hrycik

Also Present: Jim DePasquale (Town Supervisor), Deb Fenn (ECRT), Rich LeFeber (ECRT), Wendy Salvati (AFPP Consultant)

Walt called the September 21, 2021 Planning Board Meeting to order at 7:04 PM in the courtroom at the Colden Town Hall. The meeting was also hosted via GoToMeeting.

### August 11, 2021 Special Planning Board Meeting Minutes

The Board Members reviewed the minutes from the special meeting held on 8/11/21. Peter requested to remove the bullets that were used on page two as he found them to be intrusive to the layout of the minutes. Peter motioned to approve the revised minutes and George seconded, all were in favor.

### August 17, 2021 Planning Board Meeting Minutes

The Board Members reviewed the minutes from the regular meeting held on 8/17/21. Bobby requested to add the concern of the 100' fall zone and if it's within the existing boundaries of the property, to the NYSEG Upgrade/Replacement of Telecommunications Tower topic. Bobby motioned to approve the revised minutes and Jackie seconded, all were in favor.

### ECRT Updates and Coordination

Walt turned the meeting over to Deb and Rich from the Erie Cattaraugus Rails Trail organization. A spirited discussion took place on the project and some experiences from prior similar projects. The Town of Orchard Park has raised money for the Rails to Trails for their area. General information was presented; trail monitors, that are volunteers, keep watch on the trails when they're in use and have certain stations where they setup. The Friend Group of ECRT has grown larger as more people are becoming interested in the future trail. The ECRT team is working and cooperating with GoBike, which is managing a larger scope trail called the Southern Tier Trail. Due to more local support GoBike are concentrating their near term efforts to Cattaraugus County and beyond.

Walt reviewed that there are four out of seven new Members to the Planning Board since the last recommendation regarding the ECRT was submitted to the Town Board by the Planning Board. The prior PB recommendation was to encourage and support the ECRT project, but the Town Board at the time rejected the PB recommendation and a resolution of not supporting the Colden segment of the trail was passed. That resolution stands at the present.

There was substantial discussion and dialog regarding the possible processes/procedures which might result in Colden's Town Board showing support for the trail and passing a resolution which reverses the existing one. Rick questioned some of the procedural aspects of an approach Walt recommended to get this matter moving forward. Walt mentioned certain Colden code requirements would be needed in any case for the Colden segment of the ECRT project. These approvals (by the Code Enforcement Officers, the Planning Board, and the Town Board are prerequisites in Colden in order to proceed forward. They are needed to administratively initiate a new review regarding the ECRT; the process would start with a simple Change of Use permit application. Of the Change of Use is approved Colden will require buildings plans and drawings from a licensed NYS Professional Engineer or NYS Registered Architect, a Site Plan to be submitted, prepared and sealed by a licensed NYS Professional Land Surveyor or P.E., and subsequent Site Plan reviews by the CEO's and Planning Board per Town Code. Also, the ECRT will need to provide an signed and sealed drawings with their building permit application for the trail's structure, with special emphasis on any trail bridges to be constructed. As of right now, the property is recognized as an abandoned rail bed and would need to be approved as a new recreational multiuse trail after the proper review and approval by the Town Board. Walt will confirm with the Town Attorney for the Change of Use (CoU) to change the abandoned rail bed to active trails. Walt added that all parcel SBL numbers would need to be referenced for the Change of Use (CoU), and a professional licensed drawing submitted with a CoU application. Colden will process all applicable parcel SBL segments versus making ECRT submit a standalone Change of Use for each of the several parcel SBL segments in Colden. More discussion took place, but this portion of the meeting ran over the allotted time so more discussions were deferred until a future meeting date. It was noted that Colden would expect the next meeting to be a joint formal presentation, with the project scope for ECRT and for the GoBike's STT project included and that a more formal presentation as to the relationships between ECRT and GoBike work scope and duties are clearly defined. Peter indicated that presently the relationship is unclear and not presented in a concise and unambiguous way and that should be improved. This portion of the meeting was then concluded.

## Agricultural and Farmland Protection Plan – Community Outreach Process and Plan

Walt turned the meeting over to Wendy Salvati of WSS Planning. Wendy is the Principal Consultant for Colden's AFPP work and coordination with the Colden Agricultural community. Wendy reviewed her slideshow with the Planning Board Members regarding the process and plan layout. The time allotted was to get a baseline and share the process and goals for the plan. Wendy shared a slide with the following topics: To review the scope of services and project schedule, existing and available materials and resources, overview of public outreach (stakeholder outreach to farmers and farming interests with a public information meeting), discussion of current state of agricultural in town (survey questionnaire), preliminary issues and opportunities, and to have action items for the next Planning Board meeting.

### Other Miscellaneous PB Updates

Walt shared a slide of upcoming meetings and topics for Planning Board Members to add to their calendars.

Walt shared a brief status update regarding a few items:

1. All recent prior PB recommendations were processed by the Town Board
2. Initial coordination with EC DEP on EC ARP-funded County Broadband Infrastructure
3. Walt is working on continued coordination for Town Board Workshop(s) to process or reject all prior Planning Board Code change recommendations and corrections (about 37 items)
4. Walt wants PB members to recommend topics so that we can establish goals for 2022 in terms of past and current code investigations and new topics to be examined in 2022.
5. Walt reminded PB members to complete any 2021 Mandated Planning Board Training which they still require for 2021. Each Planning Board Member should submit their training records to Tammy in the Supervisor's Office.

### New Business

Walt shared a screen displaying data that Peter obtained regarding the town of Colden's information. The data included the total population of: 3,121, total households of: 1,374, total household units of: 1,470, Walt commented that it's interesting that hardly anything changed. Peter clarified that those numbers are subject to change and only represent the "raw data" at this point; future adjustments are likely before the final numbers are frozen. After that the Census Bureau issues estimated projections during non-Census years to reflect projected growth.

Walt motioned to adjourn the meeting at 10:12 PM. All were in favor.

Submitted by: Crystal Barrett