



TOWN OF COLDEN

SPECIAL USE PERMIT APPLICATION

NO. _____ DATE RECEIVED _____

NAME OF APPLICANT _____

NAME OF OWNER (IF DIFFERENT) _____ ADDRESS OF OWNER (IF DIFFERENT) _____

TELEPHONE NUMBER: APPLICANT _____ OWNER _____

LOCATION OF PROPERTY:
ADDRESS _____

ZONING DISTRICT _____

SPECIFIC USE _____

ZONING ORDINANCE SECTION _____

The following is required in order to apply for a Special Use Permit:

1. This signed application must contain:
 - A. A letter of intent
 - B. A rough sketch of property indicating building, parking, future plans relating to the permit. See 108-52 B-4
 - C. Special Use Application Fee - \$25
 - D. Building Inspector Report
 - E. Written approval of proposed water and sanitary facilities by Erie County Health Department, if such approval is applicable.
 - F. A list will be compiled by the Assessor consisting of all land owners within 500' of your property line. This list will be forwarded to you. You must get letters or petitions from these people stating they have no objections to your request.

2. Attendance is required at the following board meetings to explain your request: ALL INFORMATION AND FEES MUST BE RECEIVED BY THE TOWN CLERK PRIOR TO ATTENDING ANY BOARD MEETING.

Environmental Board _____ (1st Tuesday of month) 7:00 p.m.

Planning Board _____ (3rd Tuesday of month) 7:00 p.m.

Zoning Board of Appeals
(if applicable) _____ (3rd Thursday of month) 7:00 p.m.

*** These boards will make a recommendation to the Town Board. Recommendations must be received by the Town Board before a public hearing will be held.

3. Public Hearing by Town Board:

You will be notified by the Town Clerk as to the date and time of your public hearing. At this hearing the Town Board will consider your request and those persons on the list of people within 500' of your property and all other interested people will be given an opportunity to speak either in favor or against your request. After the public hearing, the Town Board will make a decision to either accept or deny your request.

***** REMEMBER ATTENDANCE OF ALL BOARD MEETINGS IS REQUIRED BEFORE ANY DECISION WILL BE MADE.*****

APPLICANTS SIGNATURE _____

